



United States  
Environmental Protection  
Agency

May 2002

# **Notification of Regulated Waste Activity**

## **Instructions and Forms**

**EPA Form 8700-12  
(Revised 5/2002)**

**Office of Solid Waste  
(5301)  
Washington, DC 20460**

## **Notification of Regulated Waste Activity Instructions and Forms**

**Estimated Burden:** Public reporting burden for initial notifications is estimated to be 4.26 hours. Public reporting burden for subsequent notifications is expected to be 1.84 hours. This reporting burden includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Director, Collection Strategies Division (2822T), U.S. Environmental Protection Agency, 1200 Pennsylvania Ave., NW, Washington, D.C. 20460; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, D.C. 20503, marked "Attention Desk Officer for EPA."

# Notification of Regulated Waste Activity

## Instructions and Forms

This booklet is designed to help you determine if you are subject to requirements under the *Resource Conservation and Recovery Act (RCRA)* for notifying the U.S. Environmental Protection Agency (EPA) of your regulated waste activities. Regulated wastes are hazardous wastes as defined by 40 CFR Part 261, universal wastes as defined by 40 CFR Part 273, and used oil as defined by 40 CFR Part 279. The instructions contained in this booklet will assist you in obtaining an EPA Identification Number by completing and submitting EPA Form 8700-12 for initial notifications or in revising your EPA Form 8700-12 if you are required to submit a subsequent notification. RCRA is a Federal law. If you are regulated but do not comply with the RCRA notification requirements, you may be subject to civil penalties.

Large Quantity Handlers of Universal Waste and Used Oil Handlers have the option of submitting either EPA Form 8700-12 or a letter to notify EPA of their regulated waste activities, including both initial and subsequent notifications. As noted above, the instructions in this booklet refer only to completing and submitting EPA Form 8700-12 (also called the RCRA Subtitle C Site Identification Form or Site ID Form). However, the circumstances under which these handlers must notify EPA of their regulated waste activities, the data they must provide, and the procedures they must follow, as described in this booklet, apply to submitting EPA Form 8700-12 or a letter.

***Note:** Although this booklet contains information and instructions for completing a Notification of Regulated Waste Activity, it should not be considered a substitute for the regulations in Title 40 of the Code of Federal Regulations (40 CFR). Rather, this booklet serves as a supplement to the regulations and provides additional information not contained in 40 CFR. As a handler of regulated wastes, you are responsible for learning and complying with all the requirements that apply to you and your regulated waste activities.*

*In addition, remember that this booklet and the regulations in 40 CFR address only the Federal hazardous waste program. Many States may have notification requirements that differ from the Federal requirements; those States may use EPA Form 8700-12 or they may use a similar State form that requires information not requested in the EPA form. Again, it is your responsibility to make sure that you have completed and submitted all forms required under the Federal or your State program.*

## Notification of Regulated Waste Activity

We realize that the regulations are complex. Although we are not providing reprints of the 40 CFR regulations in this booklet, copies of the Federal regulations are available from EPA (see below). We have listed the addresses and phone numbers of the contacts in each State who can answer your questions and help you understand the Federal and State requirements that apply to you; these are listed in Table 1 in Section 4 of these instructions. Table 2 in Section 4 contains the addresses and phone numbers of contacts in each of the EPA Regional Offices.

In addition to those contacts, there are several other sources available to help with your questions and provide information on EPA regulations:

- **EPA RCRA, Superfund & EPCRA Call Center.** The Call Center provides up-to-date information on several EPA programs and, also, responds to requests for relevant publications and information resources. Please note that the Call Center cannot provide regulatory interpretations.

To speak with Information Specialists about regulatory questions or to order publications, call:

(800) 424-9346  
or in Washington, DC Area - Local (703) 412-9810  
TDD (800) 553-7672  
or TDD Washington, DC Area - Local (703) 412-3323

The web site for the Call Center is at:  
<http://www.epa.gov/epaoswer/hotline>

- **EPA web site for RCRA regulations at:**  
<http://www.epa.gov/docs/epacfr40/chapt-I.info/subch-I.htm>
- **Compliance Assistance Centers.** The Environmental Protection Agency (EPA) has sponsored partnerships with industry, academic institutions, environmental groups, and other agencies to launch sector-specific Compliance Assistance Centers (Centers). Each Center addresses real world issues in understandable language for you to understand Federal environmental requirements and how to save money through pollution prevention techniques. Visit the Compliance Assistance Centers at: <http://www.assistancecenters.net>

There are several Centers listed; you may find one for your business. If not, you may want to review “Do I Need a Hazardous Waste Generator Identification Number?” and other questions at: <http://www.transource.org/hazmats/index.htm>

- **EPA National Compliance Assistance Clearinghouse.** The Clearinghouse is a comprehensive source of compliance assistance information and resources. Use web links to Federal, State, local, and other compliance assistance providers to find the tools you need. Visit the Clearinghouse at: <http://www.epa.gov/clearinghouse>

## Notification of Regulated Waste Activity

- EPA Small Business Ombudsman Office -- 1-800-368-5888
- Your Trade Association

### Initial Notifications

If you do not currently have an EPA Identification Number and you handle regulated waste, you must submit an initial notification. Please refer to information contained in Sections 1 through 3 of this booklet to help you determine whether you handle a regulated waste, whether any exemptions or exclusions apply to you, and how you should file Notification of Regulated Waste Activity. Circumstances under which you should submit an initial notification include:

1. If you generate, transport, treat, store, or dispose of hazardous wastes. Refer to Section 1 for further information and a description of exclusions or exemptions; or
2. If you recycle hazardous wastes. (Recyclable materials are defined as hazardous wastes that are recycled.) The recycling process itself is exempt from regulation, but you must notify EPA and obtain an EPA Identification Number prior to recycling recyclable materials. Refer to Section 1 for further information and a description of exemptions; or
3. If you are a large quantity handler of universal waste. Refer to Section 2 for further information and a description of exemptions. (Notification is required for people who have not previously notified EPA of their hazardous waste activities or who have not already sent a notification to EPA as required by 40 CFR Part 273.32); or
4. If you transport, process, or re-refine used oil; burn off-specification used oil for energy recovery; or market used oil. Refer to Section 3 for further information and for a description of exemptions. (Notification is required for people who have not previously notified EPA of their hazardous waste activities or have not notified under 40 CFR Part 279 or under 40 CFR Part 266, Subpart E, which was replaced by 40 CFR Part 279.)

### Subsequent Notifications

Even if you have submitted an initial notification and have received an EPA Identification Number, you may be required to submit a subsequent notification. Please refer to Sections 1 through 3 and 5 of this booklet for information on when and how to complete a subsequent notification. In general, you should submit a subsequent notification under the following circumstances:

1. If your business moves to another location; or
2. If the contact for your site changes; or
3. If the ownership of your site changes; or

## Notification of Regulated Waste Activity

4. If an additional owner has been added or replaced since you submitted your initial notification; or
5. If the type of regulated waste activity you conduct changes.

## Contents of This Booklet

Following is a list of the sections contained in this booklet and the information covered in those sections:

Section 1. How to Determine if You Must Notify EPA of Your Hazardous Waste Activities

Section 2. How to Determine if You Must Notify EPA of Your Universal Waste Handling Activities

Section 3. How to Determine if You Must Notify EPA of Your Used Oil Management Activities

Section 4. How to File Notification of Regulated Waste Activity (Information on how and where to file your form; plus a list of State and EPA contacts where you can get information, obtain forms, and send your completed forms.)

Section 5. Line-by-line Instructions for Notification of Regulated Waste Activity Using the RCRA Subtitle C Site Identification Form (The blank form is provided at the end of this booklet.)

Section 6. Definitions (To help you understand and complete the Notification of Regulated Waste Activity)

Section 7. EPA Hazardous Waste Numbers for Waste Streams Commonly Generated by Small Quantity Generators

Appendix 1- Typical Hazardous Waste Streams Produced by Small Quantity Generators

Appendix 2- Typical Hazardous Waste Streams and EPA Hazardous Waste Numbers

Blank RCRA Subtitle C Site Identification Form for filing Notification of Regulated Waste Activity

After your completed notification is received, you will be sent a written acknowledgment that will include your EPA Identification Number. **You must use this number on all communications with EPA regarding your regulated waste activities.**

## **1. How to Determine if You Must Notify EPA of Your Hazardous Waste Activities**

All persons who generate, transport, recycle, treat, store, or dispose of hazardous waste are required to notify EPA (or their State agency if the State is authorized to operate its own hazardous waste program) of their hazardous waste activities. These persons must obtain an EPA Identification Number unless their solid waste has been excluded from regulation or their hazardous waste has been exempted as outlined below. These respective notification requirements are found in 40 CFR Parts 261, 262, 263, 264, 265, and 266.

In addition to the discussion below, you will need to refer to 40 CFR Part 261 to help you determine if the waste you handle is both a solid waste and a hazardous waste that is regulated under RCRA. If you need help making this determination after reading these instructions, contact the agency listed for your State in Section 4 of these instructions.

To determine if you handle a solid waste that is also a hazardous waste and regulated under RCRA, ask yourself the following questions.

### **A. Do I Handle a Solid Waste?**

40 CFR 261.2 defines "solid waste" as any discarded material that is not excluded under Part 261.4(a) or that is not excluded by variance granted under Part 260.30 and 260.31. A discarded material is any material which is:

1. Abandoned, as explained in Part 261.2(b); or
2. Recycled, as explained in Part 261.2(c); or
3. Considered inherently waste-like as explained in Part 261.2(d); or
4. A military munition identified as a solid waste in Part 266.202.

If you do not handle a solid waste, you do not need to notify EPA.

### **B. Has My Solid Waste Been Excluded from the Regulations under Part 261.4?**

The list of general exclusions can be found in 40 CFR 261.4. If the solid waste that you handle has been excluded, either by rule or special variance, then you do not need to notify EPA for that solid waste. If your solid waste was not excluded from regulation, you need to determine if it is a

## Notification of Regulated Waste Activity

hazardous waste that EPA regulates. EPA regulates a solid waste as hazardous waste in two ways:

1. By specifically listing the solid waste as a hazardous waste and assigning it a unique EPA Hazardous Waste Code Number; or
2. By regulating it because it possesses any of four hazardous waste characteristics and assigning it a generic EPA Hazardous Waste Code Number.

### C. Is My Solid Waste Specifically Listed as a Hazardous Waste?

Parts 261.30 through 261.33 identify certain solid wastes that EPA has specifically listed as hazardous. Persons who handle listed hazardous waste are subject to regulation and must notify EPA of their hazardous waste activities unless they are exempted as discussed below. Refer to these regulations to see if your solid waste is included as a "listed hazardous waste." If you are handling a newly regulated hazardous waste and have already notified EPA prior to that hazardous waste being regulated **and already have an EPA Identification Number**, you do not need to submit a subsequent notification for that newly regulated hazardous waste.

### D. Does My Solid Waste Possess a Hazardous Characteristic?

Even if your solid waste is not specifically listed as a hazardous waste, it may still be hazardous because it exhibits certain hazardous characteristics. These characteristics are:

1. Ignitability;
2. Corrosivity;
3. Reactivity; and
4. Toxicity.

Parts 261.20 through 261.24 explain each of the characteristics and outline the testing procedures you should use to determine if your solid waste meets these characteristics. Persons who handle characteristic hazardous waste that is regulated must notify EPA of their activities unless they are exempted, as discussed below. If you are handling a newly regulated hazardous waste and have already notified EPA prior to that hazardous waste being regulated **and already have an EPA Identification Number**, you do not need to submit a subsequent notification for that newly regulated hazardous waste.

### E. Has My Hazardous Waste Been Exempted from the Regulations under Parts 261.5 and 261.6(a)(3)?

Parts 261.5 and 261.6(a)(3) list certain hazardous wastes that are not subject to RCRA regulation. If the hazardous waste that you handle has been exempted, then you do not need to notify EPA for that hazardous waste.

## 2. How to Determine if You Must Notify EPA of Your Universal Waste Handling Activities

Under 40 CFR Part 273, Subpart C, Large Quantity Handlers of Universal Waste who accumulate a total of 5,000 kilograms or more of universal wastes at any time are required to notify EPA (or their State agency if the State is authorized to operate its own universal waste program) of their universal waste activities and obtain an EPA Identification Number, unless they have previously notified EPA of their hazardous waste activities. Large Quantity Handlers of Universal Waste must notify EPA of their universal waste activities and obtain an EPA Identification Number before meeting or exceeding the 5,000 kilogram storage limit.

Small Quantity Handlers of Universal Waste are exempt from these notification requirements.

*Note: Please refer to the regulations in 40 CFR Part 273 to ensure that you are aware of all the requirements that apply to your universal waste handling activities.*

## 3. How to Determine if You Must Notify EPA of Your Used Oil Management Activities

Under 40 CFR Part 279, Subparts E, F, G, and H, respectively, persons who transport used oil; process or re-refine used oil; burn off-specification used oil for energy recovery; or market used oil fuel, are required to notify EPA (or their State agency if the State is authorized to operate its own used oil program) and obtain an EPA Identification Number, unless they are exempt as outlined below. Off-specification used oil may be burned for energy recovery in an industrial furnace, boiler, or hazardous waste incinerator subject to regulation under Subpart O of 40 CFR Part 264 or 265.

Used oil transporters; used oil processors/re-refiners; off-specification used oil burners; and used oil fuel marketers who have not previously notified EPA of their hazardous waste activities or notified under 40 CFR Part 266, Subpart E (replaced by Part 279) must notify EPA to identify their used oil management activities.

*Note: Please refer to the regulations in 40 CFR Part 279 to ensure that you are aware of all the requirements that apply to your used oil management activities.*

Who is exempt from used oil notification requirements?

- A. **Persons who burn on-specification used oil fuel:** Used oil that is to be burned for energy recovery and that meets the specification provided under Part 279.11 is exempt from the regulations. **However, the person who first claims that the used oil meets the specification is subject to notification as a used oil fuel marketer and certain other**

## Notification of Regulated Waste Activity

**requirements (see Part 279, Subpart H).** The burner of fuel that meets the specification in Part 279.11 is not required to notify.

- B. **Used oil generators** are not required to notify EPA.
- C. **Used oil generators operating used oil-fired space heaters:** Persons who burn only used oil that they generate (or used oil received from household do-it-yourself used oil changers) in used oil-fired space heaters are exempt from the notification requirement provided that the device is vented to the outdoors and the device is not designed to have a capacity greater than 0.5 million BTU/hour.

## 4. How to File Notification of Regulated Waste Activity

### Initial Notifications

If you do not currently have an EPA Identification Number and you handle a regulated waste, you must submit an initial notification for your regulated waste activities. Please refer to Sections 1 through 3 of this booklet for more information on whether you must notify EPA of these regulated waste activities. You can satisfy this initial notification requirement by completing and signing the enclosed RCRA Subtitle C Site Identification Form (Site ID Form) [EPA Form 8700-12] and mailing it to the appropriate address listed in subsection C of this section.

Under the Hazardous Waste Import Regulations, 40 CFR Part 262.60, *foreign generators should not apply for an EPA Identification Number.* These regulations State that when filling out a U.S. manifest, you must include the name and address of the foreign generator, and the name, address, and EPA Identification Number of the importer. Please contact the U.S. firms involved with your shipments and determine which firm will serve as the U. S. Importer.

### Subsequent Notifications

Even if you have submitted an initial notification and have received an EPA Identification Number, you may be required to submit a subsequent notification. Please refer to information contained in Sections 1 through 3 and Section 5 of this booklet for instructions on when and how to complete a subsequent notification.

#### A. How Many Forms Should I File?

A person who is subject to the hazardous waste, universal waste, or used oil management regulations under RCRA should submit one notification (Site ID Form) per RCRA site. If you conduct any regulated waste activity - hazardous waste, universal waste, or used oil management activities - at more than one RCRA site, you must submit a separate notification (Site ID Form) for each RCRA site.

## Notification of Regulated Waste Activity

If you only transport regulated wastes and do not generate, treat, store, or dispose of hazardous wastes; qualify as a large quantity handler of universal wastes; or process/re-refine used oil, burn off-specification used oil fuel, or market used oil fuel, you may submit one notification that covers all transportation activities your company conducts. This notification should be sent to the appropriate address (see subsection C below) that serves the State where your company has its headquarters or principal place of business. However, if you are a transporter who also engages in one or more of the regulated waste activities listed above, you must complete and submit a separate notification (Site ID Form) to cover each RCRA site.

### **B. Can I Request that this Information Be Kept Confidential?**

All information you submit in an initial or subsequent notification can be released to the public, according to the Freedom of Information Act, unless it is determined to be confidential by EPA pursuant to 40 CFR Part 2. Since notification information is very general, EPA believes it is unlikely that any information in your notification could qualify to be protected from release. However, you may make a claim of confidentiality by printing the word "CONFIDENTIAL" on both sides of RCRA Subtitle C Site Identification Form and on any attachments. EPA will take action on the confidentiality claims in accordance with 40 CFR Part 2.

### **C. Where Should I Send My Completed Form?**

Listed alphabetically in Table 1 are the addresses and phone numbers of the proper contacts in each State where you can get additional information and more forms, and where you should mail your completed forms. As shown in Table 1, most States will answer your questions and receive the completed forms. In a few instances, the process is shared between a State and EPA or handled by EPA alone; this parts of the process are noted in Table 1. For your convenience, Table 2 lists the addresses and phone numbers for EPA Regional contacts; however, you should refer to Table 1 first. *To avoid delay and confusion, follow the directions in Table 1 for your State very carefully.*

## Notification of Regulated Waste Activity

**Table 1**  
**Alphabetized State Listing of Contacts for Obtaining and Submitting Notification of Regulated Waste Activity**

### **Alabama**

*Obtain information or forms from, and mail completed forms to:*

Alabama Department of  
Environmental Management  
Land Division - Special Services Unit  
(FedEx or UPS)  
1400 Coliseum Boulevard  
Montgomery, Alabama 36110-2059  
(Regular mail)  
P. O. Box 301463  
Montgomery, Alabama 36130-1463  
(334) 271-7736

### **Alaska**

*Obtain information or forms from, and mail completed forms to:*

U.S. EPA Region 10  
Office of Waste and Chemicals  
Management  
Hazardous Waste Notifications  
(WCM-122)  
1200 Sixth Avenue  
Seattle, Washington 98101  
(206) 553-2583  
*From within Alaska, toll-free:*  
(800) 550-7272

### **American Samoa**

*Obtain information from:*

Environmental Quality Commission  
Government of American Samoa  
Pago, American Samoa 96799  
Overseas Operator Commercial call:  
Country Code (684) 663-2304  
*Obtain forms from:*  
U.S. EPA Region 9  
RCRA Notifications  
(WST-6-Tetrattech)  
(continued in next column)

75 Hawthorne Street  
San Francisco, California 94105  
(415) 495-8895

*Mail completed forms to:*

U.S. EPA Region 9  
American Samoa Project Officer  
(CMD-1)  
75 Hawthorne Street  
San Francisco, California 94105

### **Arizona**

*Obtain information or forms from, and mail*

*completed forms to:*

Arizona Department of Environmental  
Quality  
Technical Program Unit  
3033 N. Central Avenue  
Phoenix, Arizona 85012  
(602) 207-4147

### **Arkansas**

*Obtain information or forms from, and mail completed forms to:*

Arkansas Department of  
Environmental Quality  
8001 National Drive  
P.O. Box 8913  
Little Rock, Arkansas 72219-8913  
(501) 682-0863

### **California**

*Obtain information or forms from, and mail completed forms to:*

U.S. EPA Region 9  
RCRA Notifications  
75 Hawthorne Street,  
WST-6-Tetrattech  
San Francisco, California 94105  
(415) 495-8895

## Notification of Regulated Waste Activity

### **Colorado**

*Obtain information or forms from, and mail completed forms to:*

Colorado Department of Public Health  
and Environment  
Hazardous Materials and Waste  
Management Division  
4300 Cherry Creek Drive, S.  
HMWMD-HWC-B2  
Denver, Colorado 80246-1530  
(303) 692-3300

### **Connecticut**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental  
Protection  
Bureau of Waste Management  
Waste Engineering and Enforcement  
Division  
79 Elm Street  
Hartford, Connecticut 06106-5127  
(860) 424-3372

### **Delaware**

*Obtain information or forms from, and mail completed forms to:*

Delaware Department of Natural  
Resources and Environmental  
Control  
Solid and Hazardous Waste  
Management Branch  
Attn: Tracy Hamburg  
89 Kings Highway  
Dover, Delaware 19901  
(302) 739-3689

### **District of Columbia**

*Obtain information or forms from, and mail completed forms to:*

Department of Health  
Environmental Health Administration  
Attn: Mark Hughes  
51 N Street, N.E., Third Floor  
Washington, D.C. 20002  
(202) 535-2285

### **Florida**

*Obtain information or forms from, and mail completed forms to:*

Hazardous Waste Regulation Section  
MS 4560  
Department of Environmental  
Protection  
Twin Towers Office Building  
2600 Blair Stone Road  
Tallahassee, Florida 32399-2400  
(850) 488-0300

### **Georgia**

*Obtain information or forms from, and mail completed forms to:*

Hazardous Waste Branch  
Environmental Protection Division  
Georgia Department of Natural  
Resources  
Floyd Towers East, Room 1154  
205 Butler Street, S.E.  
Atlanta, Georgia 30334  
(404) 656-7802

### **Guam**

*Obtain information or forms from, and mail completed forms to:*

Guam Environmental Protection  
Agency  
P.O. Box 22439 - GMF  
Barrigada, Guam 96921  
(671) 475-1606

### **Hawaii**

*Obtain information or forms from, and mail completed forms to:*

U.S. EPA Region 9  
RCRA Notifications  
75 Hawthorne Street,  
WST-6-Tetrtech  
San Francisco, California 94105  
(415) 495-8895

## Notification of Regulated Waste Activity

### **Idaho**

*Obtain information or forms from, and mail completed forms to:*

Idaho Department of Health and Welfare  
Division of Environmental Quality  
State Waste Management and Remediation Program  
Hazardous Waste Notifications  
1410 N. Hilton Street  
Boise, Idaho 83706  
(208) 373-0210

### **Illinois**

*Obtain information or forms from, and mail completed forms to:*

Illinois Environmental Protection Agency  
Division of Land Pollution Control  
1021 N. Grand Avenue, E.  
Springfield, Illinois 62794  
(217) 785-8452

### **Indiana**

*Obtain information or forms from, and mail completed forms to:*

Indiana Department of Environmental Management  
100 N. Senate Avenue  
P.O. Box 6015  
Indianapolis, Indiana 46206  
(317) 232-3242

### **Iowa**

*Obtain information or forms from, and mail completed forms to:*

U.S. EPA Region 7  
Air, RCRA, and Toxics Division  
RCRA Enforcement and State Programs Branch (ARTD/RESP)  
901 N. 5th Street  
Kansas City, Kansas 66101  
(913) 551-7126

### **Kansas**

*Obtain information or forms from, and mail completed forms to:*

Department of Health and Environment  
Bureau of Waste Management  
Waste Policy, Planning, and Outreach Section  
Attn: David Branscum  
Forbes Field, Building 740  
Topeka, Kansas 66620  
(785) 296-6898

### **Kentucky**

*Obtain information or forms from, and mail completed forms to:*

Division of Waste Management  
Department of Environmental Protection  
Cabinet for Natural Resources and Environmental Protection  
Attn: Marlyn Godby  
Fort Boone Plaza, Building #2  
14 Reilly Road  
Frankfort, Kentucky 40601  
(502) 564-6716

### **Louisiana**

*Obtain information or forms from, and mail completed forms to:*

Louisiana Department of Environmental Quality  
Department of Solid and Hazardous Waste  
P.O. Box 82178  
Baton Rouge, Louisiana 70884-2178  
(225) 765-0261

## Notification of Regulated Waste Activity

### **Maine**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental Protection  
Bureau of Remediation and Waste Management  
State House Station #17  
Augusta, Maine 04333  
(207) 287-2651

### **Maryland**

*Obtain information or forms from, and mail completed forms to:*

Maryland Department of the Environment  
Hazardous Waste Program  
Attn: Emily Troyer  
Tracking/Certification Branch  
2500 Broening Highway  
Baltimore, Maryland 21224  
(410) 631-3344

### **Massachusetts**

*Obtain information or forms from, and mail completed forms to:*

Division of Planning and Evaluation  
Bureau of Waste Prevention  
Massachusetts Department of Environmental Protection  
One Winter Street, 8th Floor  
Boston, Massachusetts 02108  
(617) 292-5851

### **Michigan**

*Obtain information or forms from, and mail completed forms to:*

Michigan Department of Environmental Quality  
Waste Management Division  
Box 30241  
Lansing, Michigan 48909  
(517) 373-2730 or  
(517) 373-1837

### **Minnesota**

*Obtain information or forms from, and mail completed forms to:*

Minnesota Pollution Control Agency  
Solid and Hazardous Waste Division  
520 Lafayette Road, North  
St. Paul, Minnesota 55155  
(651) 297-8330

### **Mississippi**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental Quality  
Attn: Ms. Willie Brandon  
101 W. Capital Street, Suite 100  
Jackson, Mississippi 39201

*or*

Department of Environmental Quality  
Attn: Ms. Willie Brandon  
P.O. Box 10385  
Jackson, Mississippi 39289-0385  
(601) 961-5171

### **Missouri**

*Obtain information or forms from, and mail completed forms to:*

Department of Natural Resources  
Hazardous Waste Program  
Attn: John Beard  
1738 E. Elm Street  
P.O. Box 176  
Jefferson City, Missouri 65101  
(573) 751-3176

### **Montana**

*Obtain information or forms from, and mail completed forms to:*

ATTN: Mark Hall  
Montana Department of Environmental Quality  
Hazardous Waste Program  
1520 E. Sixth Avenue  
Helena, Montana 59620  
(406) 444-4096

## Notification of Regulated Waste Activity

### **Navajo Nation**

*Obtain information or forms from, and mail completed forms to:*

The Navajo Nation  
Navajo Environmental Protection Agency  
P.O. Box 339  
Window Rock AZ 86515  
(928) 871-7995

### **Nebraska**

*Obtain information or forms from, and mail completed forms to:*

Hazardous Waste Management Section  
Department of Environmental Quality  
State House Station  
P.O. Box 98922  
Lincoln, Nebraska 68509-8922  
(402) 471-4218

### **Nevada**

*Obtain information or forms from, and mail completed forms to:*

Nevada Department of Conservation and Natural Resources  
Division of Environmental Protection  
Room 138  
333 West Nye Lane  
Carson City, NV 89706-0851  
(775) 687-4670 ext. 3043

### **New Hampshire**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental Services  
Waste Management Division  
6 Hazen Drive  
Concord, New Hampshire 03301  
(603) 271-2901

### **New Jersey**

*Obtain information from:*

New Jersey Department of Environmental Protection  
Bureau of Manifests and Information Systems  
Hazardous Waste and Transfer Facilities (CN 414)  
401 East State Street  
Trenton, New Jersey 08625-0414  
(609) 292-7081

*Obtain forms from and mail completed forms to:*

U.S. EPA Region 2  
Division of Environmental Planning and Protection  
RCRA Programs Branch (22nd Floor)  
290 Broadway  
New York, New York 10007-1866  
(212) 637-4106

### **New Mexico**

*Obtain information or forms from, and mail completed forms to:*

New Mexico Environmental Department  
Hazardous Waste Bureau  
P.O. Box 26110  
Santa Fe, New Mexico 87502  
(505) 827-1557

## Notification of Regulated Waste Activity

### **New York**

*Obtain information from:*

New York State Department of  
Environmental Conservation  
Division of Solid and Hazardous  
Materials

Bureau of Hazardous Waste  
Management

625 Broadway  
Albany, New York 12233-7251  
(518) 402-8707

*Obtain forms from and mail completed  
forms to:*

U.S. EPA Region 2  
Division of Environmental Planning  
and Protection  
RCRA Programs Branch (22nd Floor)  
290 Broadway  
New York, New York 10007-1866  
(212) 637-4106

### **North Carolina**

*Obtain information or forms from, and  
mail completed forms to:*

North Carolina Department of  
Environment and Natural Resources  
Division of Waste Management  
401 Oberlin Road, Suite 150  
Raleigh, North Carolina 27605  
or

North Carolina Department of  
Environment and Natural Resources  
Division of Waste Management  
P.O. Box 29603  
Raleigh, North Carolina 27611-9603  
(919) 733-2178

### **North Dakota**

*Obtain information or forms from, and  
mail completed forms to:*

Division of Waste Management  
North Dakota Department of Health  
1200 Missouri Avenue  
P.O. Box 5520  
Bismarck, North Dakota 58506-5520  
(701) 328-5166

### **Northern Mariana Islands**

*Obtain information from:*

Department of Public Health and  
Environmental Services  
Division of Environmental Quality  
P.O. Box 1304

Saipan, Mariana Islands 96950  
Overseas Operator Commercial call:  
Country Code (670) 234-6984  
Cable Address: Gov. NMI Saipan

*Obtain forms from:*

U.S. EPA Region 9  
RCRA Notifications  
(WST-6-Tetrattech)  
75 Hawthorne Street  
San Francisco, California 94105

*Mail completed forms to:*

U.S. EPA Region 9  
Northern Mariana Islands  
Project Officer (CMD-1)  
75 Hawthorne Street  
San Francisco, California 94105

### **Ohio**

*Obtain information or forms from, and  
mail completed forms to:*

Ohio Environmental Protection  
Agency  
Division of Hazardous Waste  
Management  
P.O. Box 1049  
Columbus, Ohio 43216-1049  
(614) 644-2977

### **Oklahoma**

*Obtain information or forms from, and  
mail completed forms to:*

Department of Environmental Quality  
Hazardous Waste Quality  
Management Service  
P.O. Box 1677  
Oklahoma City, Oklahoma 73101-  
1677  
(405) 702-5191

## Notification of Regulated Waste Activity

### **Oregon**

*Obtain information or forms from, and mail completed forms to:*

Oregon Department of Environmental Quality  
Waste Management and Clean-up Division  
Generator-Transporter Registration  
Attn: Susan Eidman  
811 SW Sixth Avenue  
Portland, Oregon 97204  
(503) 229-6511

### **Pennsylvania**

*Obtain information or forms from, and mail completed forms to:*

Pennsylvania Department of Environmental Protection  
Notifications Section  
P.O. Box 8471  
Harrisburg, Pennsylvania 17105-8741  
(717) 787-6239

### **Puerto Rico**

*Obtain information from:*

Puerto Rico Environmental Quality Board  
P.O. Box 11488  
San Turce, Puerto Rico 00910  
(787) 767-8181

*Obtain forms from and mail completed forms to:*

U.S. EPA Region 2  
Division of Environmental Planning and Protection  
RCRA Programs Branch (22nd Floor)  
290 Broadway  
New York, New York 10007-1866  
(212) 637-4106

### **Rhode Island**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental Management  
(Continued in next column)

Office of Compliance and Inspection  
235 Promenade Street  
Providence, Rhode Island 02908-5767  
(401) 222-1360

### **South Carolina**

*Obtain information or forms from, and mail completed forms to:*

Bureau of Solid and Hazardous Waste Management  
Department of Health and Environmental Control  
2600 Bull Street  
Columbia, South Carolina 29201  
(803) 896-4000

### **South Dakota**

*Obtain information or forms from, and mail completed forms to:*

Department of Environment and Natural Resources  
Waste Management Program  
523 E. Capitol Avenue  
Pierre, South Dakota 57501-3181  
(605) 773-3153

### **Tennessee**

*Obtain information or forms from, and mail completed forms to:*

Division of Solid Waste Management  
Tennessee Department of Energy and Conservation  
LNC Tower, 5th Floor  
401 Church Street  
Nashville, Tennessee 37243-1535  
(615) 532-0780

### **Texas**

*Obtain information or forms from, and mail completed forms to:*

Texas Natural Resource Conservation Commission  
Registration and Reporting Section  
P.O. Box 13087, MC-129  
Austin, Texas 78711-3087  
(512) 239-6832

## Notification of Regulated Waste Activity

### **Utah**

*Obtain information or forms from, and mail completed forms to:*

Division of Solid and Hazardous Waste  
Department of Environmental Quality  
P.O. Box 144880  
Salt Lake City, Utah 84114-4880  
(801) 538-6170

### **Vermont**

*Obtain information or forms from, and mail completed forms to:*

Department of Environmental Conservation  
Agency of Natural Resources  
Waste Management Division  
West Office Building  
103 S. Main Street  
Waterbury, Vermont 05671-0404  
(802) 241-3867

### **Virgin Islands**

*Obtain information from:*

Virgin Islands Department of Planning & Natural Resources  
Division of Environmental Protection  
179 Altona and Welgunst  
St. Thomas, Virgin Islands 00801  
(809) 693-0114

*Obtain forms from and mail completed forms to:*

U.S. EPA Region 2  
Division of Environmental Planning and Protection  
RCRA Programs Branch (22nd Floor)  
290 Broadway  
New York, New York 10007-1866  
(212) 637-4106

### **Virginia**

*Obtain information or forms from, and mail completed forms to:*

Commonwealth of Virginia  
Department of Environmental Quality  
(continued in next column)

Attn: Claire Ballard  
629 E. Main Street  
Richmond, Virginia 23219  
(804) 698-4177

### **Washington**

*Obtain information or forms from, and mail completed forms to:*

Washington Department of Ecology  
Dangerous Waste Notifications  
Attn: Sheri Ryan  
P.O. Box 47658  
Olympia, Washington 98504-7658  
(360) 407-7555

### **West Virginia**

*Obtain information or forms from, and mail completed forms to:*

West Virginia Department of Environmental Protection  
Division of Waste Management  
Attn: Brenda Woodyard  
1356 Hansford Street  
Charleston, West Virginia 25301-1401  
(304) 558-5929

### **Wisconsin**

*Obtain information or forms from, and mail completed forms to:*

Bureau of Solid Waste  
Department of Natural Resources  
P.O. Box 7921  
Madison, Wisconsin 53707  
(608) 266-2111

### **Wyoming**

*Obtain information or forms from, and mail completed forms to:*

Wyoming Department of Environmental Quality  
Solid and Hazardous Waste Division  
122 W. 25th Street  
Herschler Building, 4th Floor West  
Cheyenne, Wyoming 82002  
(307) 777-7752

## Notification of Regulated Waste Activity

**Table 2**  
**U.S. EPA Regional Contacts for Notification of Regulated Waste Activity**

### **U.S. EPA Region 1**

Office of Ecosystem Protection  
Hazardous Waste Program Unit  
One Congress Street, Suite 1100  
Boston, MA 02114-2023  
(617) 918-1640

*Connecticut, Maine,  
Massachusetts, New Hampshire,  
Rhode Island, Vermont*

### **U.S. EPA Region 4**

Hazardous Waste Management Division  
RCRA Permitting Section  
61 Forsyth Street  
Atlanta, GA 30303  
(404) 562-8440

*Alabama, Florida, Georgia,  
Kentucky, Mississippi, North  
Carolina, South Carolina,  
Tennessee*

### **U.S. EPA Region 2**

Division of Environmental Planning and  
Protection  
RCRA Programs Branch (22nd Floor)  
290 Broadway  
New York, New York 10007-1866  
(212) 637-4106

*New Jersey, New York, Puerto  
Rico, Virgin Islands*

### **U.S. EPA Region 5**

RCRA Activities  
77 West Jackson Boulevard  
P.O. Box A3587  
Chicago, IL 60690  
(312) 886-4001

*Illinois, Indiana, Michigan,  
Minnesota, Ohio, Wisconsin*

### **U.S. EPA Region 3**

Waste and Chemicals Management  
Division, 3WC11,  
1650 Arch Street  
Philadelphia, PA 19103-2029  
(215) 814-3413

*Delaware, District of Columbia,  
Maryland, Pennsylvania, Virginia,  
West Virginia*

### **U.S. EPA Region 6**

Multimedia Planning and Permitting  
Division (6PD-I)  
1445 Ross Avenue, Suite 1200  
Dallas, TX 75202-2733  
(214) 665-6750

*Arkansas, Louisiana, New Mexico,  
Oklahoma, Texas*

## Notification of Regulated Waste Activity

### **U.S. EPA Region 7**

Air, RCRA, and Toxics Division  
RCRA Enforcement and State Programs  
Branch (ARTD/RESP)  
901 N. 5th Street  
Kansas City, KS 66101  
(913) 551-7126  
*Iowa, Kansas, Missouri, Nebraska*

### **U.S. EPA Region 8**

Office of Partnerships and Regulatory  
Assistance  
999 18th Street, Suite 500  
Denver, CO 80202-2466  
(303) 312-6319  
*Colorado, Montana, North  
Dakota, South Dakota, Utah,  
Wyoming*

### **U.S. EPA Region 9**

RCRA Notifications (WST-6-Tetrtech)  
75 Hawthorne Street  
San Francisco, CA 94105  
(415) 495-8895  
*Arizona, California, Hawaii,  
Nevada, American Samoa, Guam,  
Northern Mariana Islands*

### **U.S. EPA Region 10**

Office of Waste and Chemicals  
Management  
Hazardous Waste Notifications  
(WCM-122)  
1200 Sixth Avenue  
Seattle, Washington 98101  
(206) 553-2583  
*From within Alaska, toll-free:  
(800) 550-7272  
Alaska, Idaho, Oregon,  
Washington*

## **5. Line-by-line Instructions for Notification of Regulated Waste Activity Using the RCRA Subtitle C Site Identification Form**

This is a new version of the Notification of Regulated Waste Activity booklet [EPA Form 8700-12]. **Please be sure to review the instructions carefully and complete all items on the form.**

### **Why has EPA revised the form?**

In the past, basic site information (e.g., information about the name and location of RCRA-regulated sites) has been collected on three different forms, each with its own instructions and definitions. Basic site information was collected from all RCRA-regulated facilities through the Notification of Regulated Waste Activity [EPA Form 8700-12]. RCRA-regulated sites (also, called “facilities”) seeking a hazardous waste permit or permit renewal also submitted site information on the RCRA Hazardous Waste Part A Permit Application [EPA Form 8700-23]. Finally, large quantity generators and treatment, storage and disposal facilities reported site information for the Hazardous Waste Report [EPA Form 8700-13A/B].

These differing sets of information sometimes gave regulators conflicting information about the same site and the duplication was burdensome for respondents. The new RCRA Subtitle C Site Identification Form (Site ID Form) in this booklet standardizes the RCRA site information that was collected on these three forms. This means that, after you have submitted the Site ID Form once, you can copy the previously submitted Site ID information onto the form included in this booklet if there are no changes. Enter any new or changed information on the form and circle the item number.

## Instructions for Filling Out the RCRA Subtitle C Site Identification (Site ID) Form

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### WHO MUST SUBMIT THIS FORM

All sites required to submit any of the following must submit the RCRA Subtitle C Site Identification (Site ID) Form:

- Initial Notification of Regulated Waste Activity
- Subsequent Notification of Regulated Waste Activity
- First RCRA Hazardous Waste Part A Permit Application
- Revised RCRA Hazardous Waste Part A Permit Application
- Hazardous Waste Report

These instructions explain how to complete the Site ID Form for the Notification of Regulated Waste Activity. You **must review** all the items on the Site ID Form. Be sure to enter information for all the required items.

### PURPOSE OF THIS FORM

For purposes of the Notification of Regulated Waste Activity, the Site ID Form provides site-specific information about a facility for obtaining an EPA Identification Number and submitting initial notification of regulated waste activity. For purposes of a subsequent Notification of Regulated Waste Activity, the Site ID Form provides updated site-specific information for those items that have changed at your facility and verifies the information for those items that remain unchanged.

The Site ID Form is divided into 13 items. You must complete Items 1 through 10 and Item 13; you must complete Item 11 if you handle hazardous waste. You may use Item 12 for comments on Items 1 through 11.

## Notification of Regulated Waste Activity

### HOW TO FILL OUT THIS FORM

Please fill out all of the following Site ID Form items.

- Item 1 - your reason for submitting the form (in this case, as an Initial or Subsequent Notification of Regulated Waste Activity);
- Item 2 - your site's EPA ID number;
- Item 3 - the name of your site;
- Item 4 - the physical location of your site;
- Item 5 - the land type of your site;
- Item 6 - the North American Industry Classification System (NAICS) code(s) for your site;
- Item 7 - the mailing address for your site;
- Item 8 - name and phone number of a contact person at your site;
- Item 9 - names of the legal owner and the operator of your site;
- Item 10 - your site's regulated waste activities (enter all that apply);
- Item 11 - the description of hazardous waste if you handle any;
- Item 12 - additional comments on Items 1 through 11; and
- Item 13 - certification that the information you provided throughout the form is truthful, accurate and complete.

Type or print in black ink all items except the Signature box in Item 13. For subsequent notification, enter your site's EPA ID number in the top right-hand corner on the second and third pages of the form. Use the space for Comments in Item 12 to clarify or provide additional information for any entry. When entering information in the Comments section, cross-reference the item number and box letter to which the comment refers. If you must use additional sheets, enter your site's EPA ID number in the top right-hand corner of each sheet and indicate clearly the number of the item on the Site ID Form for the additional information on the separate sheets.

A complete listing of State and EPA Regional contacts, mailing addresses, and telephone numbers, can be found Section 4 of this booklet.

## ITEM-BY-ITEM INSTRUCTIONS

### Item 1 -- Reason for Submittal:


**Reason for Submittal:** Place an "X" in the appropriate box to indicate whether this form is your Initial Notification (to obtain an EPA Identification Number); a Subsequent Notification (to update your site identification information); a component of a First or a Revised Hazardous Waste Part A Permit Application; or a component of the Hazardous Waste Report.

- **For Initial Notification of Regulated Waste Activity to provide site identification information and obtain an EPA Identification Number for hazardous waste, universal waste, or used oil activities.** If your waste activity is regulated under Subtitle C of the Resource Conservation and Recovery Act (RCRA) and the rules promulgated pursuant to the Act (specifically 40 CFR Parts 260–299), you must submit this form to notify the appropriate State or EPA Regional Office of your regulated waste activities and obtain an EPA Identification Number.
- **For Subsequent Notification of Regulated Waste Activity to update site identification information.** You must use this form to submit a subsequent notification if your site already has an EPA Identification Number and you wish to change information (e.g., generator status, new owner, new mailing address, etc.).
- **As a component of a First Hazardous Waste Part A Permit Application.** If your site is planning to treat, store, or dispose of hazardous waste on site in a unit that is not exempt from obtaining a hazardous waste permit, you must submit this form as part of the Part A Permit Application. Also, if the activity at this site (treatment, storage, or disposal) became newly regulated under RCRA Subtitle C and the rules promulgated pursuant to the Act (specifically 40 CFR Parts 260-299), you must submit this form as part of the Part A Permit Application.
- **As a component of a Revised Hazardous Waste Part A Permit Application.** If you must submit a revised Part A Permit Application to reflect changes that have occurred at your site, you must submit this form as part of your revised Part A Permit Application. Examples of site changes requiring a revised Part A Permit Application include managing new wastes not identified in the first submission of the form or changes to existing waste treatment processes. When submitting a revised Part A Permit Application, please include the Amendment number in the appropriate space.
- **As a component of the Hazardous Waste Report.** If you are required to submit a Hazardous Waste Report indicating the amount of hazardous waste you generate, treat, ship off site, or receive from off site, you must fill out this form.

## Notification of Regulated Waste Activity


### Item 2 -- Site EPA ID Number:

Provide your EPA Identification Number in Item 2 **for this site**. Also, be sure to include your EPA Identification Number at the top of pages 2 and 3 of the form (as well as on any attachments to the Site ID Form).

	<b>NOTE:</b> If this is your initial notification for this site, leave the EPA Identification Number blank and proceed to Item 3.
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### Items 3 and 4 -- Site Name and Location:

Provide the legal name of your site and a complete location address. Please note that the address you give for Item 4, Site Location, must be a physical address, **not a post office box or route number**.

	<b>NOTE:</b> A new EPA Identification Number is required if you change the location of your site.
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### Item 5 -- Site Land Type:

Place an "X" in the box that **best describes** the land type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Land Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments.

### Item 6 -- North American Industry Classification System (NAICS) Code(s):

Box A must be completed. Completing Boxes B-D is recommended, if applicable.

**Box A** Provide the North American Industry Classification System (NAICS) code that **best** describes your site's primary business production process for your products or services. Use the six (6) digit code (most specific description) if available for your business; if not, use the five (5) digit code; do not enter any four (4) or less digit code.

**Boxes B - D** List other NAICS codes that describe the primary business production processes for your site. Use the most specific 6 or 5 digit codes available.

You can obtain NAICS codes from the following sources:

- NAICS web sites at <http://www.census.gov/epcd/naics/naicscod.txt>
- Some libraries


## Notification of Regulated Waste Activity

### Item 7 -- Site Mailing Address:

Please enter the Site Mailing Address. If the mailing address and the Location of Site (Item 4) are the same, you can print "Same" in the box for Item 7.

### Item 8 -- Site Contact Person:

Enter the name, business telephone number, and extension of the person who should be contacted regarding the information submitted in the Site ID Form. A subsequent notification is recommended when the Site Contact Person changes.

	<b>NOTE:</b> It is assumed that the Site Contact Person will receive mail at the Site Mailing Address provided in Item 7. If this is not the case, please provide the mailing address for the Site Contact Person in Item 12 - Comments.
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### Item 9 -- Legal Owner and Operator of the Site:

This section should be used to indicate all the owners and operators of this site. For the meaning of owner and operator, see Section 6. Definitions. The Comments section in Item 12 and additional sheets can be used if necessary.

**A. Name of Site's Legal Owner:** Provide the name of your site's legal owner. If an additional owner or owners have been added or a previous owner is no longer an owner since the site's last submission of this form, please provide information on the new and previous owner(s).

**Date Became an Owner:** Indicate the date on which the above person or entity became the owner of your site.

**Owner Type:** Place an "X" in the box that **best describes** the owner type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Owner Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments.

Use the Comments section in Item 12 to list any additional owners, their names, the dates they became owners, owner type, mailing address, and which owner(s), if any, are no longer owners since your last submission of this form. If necessary, attach a separate sheet of paper.


## Notification of Regulated Waste Activity

**B. Name of Site's Operator:** Provide the name of your site's operator.

**Date Became an Operator:** Indicate the date on which the above person became the operator of your site.


**Operator Type:** Place an "X" in the box that **best describes** the operator type of your site. Select only one type: Private, County, District, Federal, Indian, Municipal, State, or Other. If your site's Operator Type could be described as Municipal **and** as County, as District, or as Indian, do not mark Municipal. Instead choose the other appropriate code; you may explain this in Item 12 - Comments.

Use the Comments section in Item 12 to list any additional operators, their names, the dates they became operators, operator type, and mailing address. If necessary, attach a separate sheet of paper.

	<p><b>NOTE:</b> A subsequent notification is recommended when the owner or operator of a site changes. Because an EPA Identification Number is site-specific, the new owner will keep the existing EPA Identification Number for that location. If the business moves to another location, the owner or operator must notify the EPA of this change. In this instance, a new EPA Identification Number will be assigned, since the business has changed locations.</p>
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### Item 10 -- Type of Regulated Waste Activity (Place an 'X' in the appropriate boxes for the activities that apply to your site.)

**A. Hazardous Waste Activities:** Place an "X" in the appropriate box(es) to indicate which hazardous waste activities are being conducted **at this site**.

	<p><b>NOTE:</b> Listed below are the Federal generator definitions. However, if the State where your hazardous waste activities occur has definitions different from the Federal definitions, you must use the State definitions.</p>
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- 1. Generator of Hazardous Waste:** If you generate a hazardous waste that is listed in 40 CFR 261.31 through 261.33 or identified by one or more hazardous waste characteristic(s) contained in 40 CFR 261.21 through 261.24, place an "X" in the appropriate box for the quantity of non-acutely hazardous waste that is generated per calendar month. The regulations for hazardous waste generators are found in 40 CFR Part 262. Consult these regulations and your State for details about how the regulations apply to your situation. Below is a brief description of the three types of hazardous waste generators.

## Notification of Regulated Waste Activity

### a. LQG: Large Quantity Generator

This site is a Large Quantity Generator if, in 2001, the site meets **any** of the following criteria:

- i) Generated, in any calendar month, 1,000 kg (2,200 lbs.) or more of RCRA hazardous waste; **or**
- ii) Generated, in any calendar month, or accumulated at any time, more than 1 kg (2.2 lbs.) of RCRA acute hazardous waste; **or**
- iii) Generated, in any calendar month, or accumulated at any time, more than 100 kg (220 lbs.) of spill cleanup material contaminated with RCRA acute hazardous waste.



**NOTE:** If, in addition to being an LQG, you recycle hazardous wastes at your site (without storing the wastes before you recycle them), mark both this box **and** Box A.4 below.

### b. SQG: Small Quantity Generator

This site is a Small Quantity Generator if, in 2001, the site meets **all** of the following criteria:

- i) Generated, in any calendar month, more than 100 kg (220 lbs.) but less than 1,000 kg (2,200 lbs.) of RCRA hazardous waste; **and**
- ii) Generated, in any calendar month, or accumulated at any time, no more than 1 kg (2.2 lbs.) of acute hazardous waste **and** no more than 100 kg (220 lbs.) of material from the cleanup of a spill of acute hazardous waste.

**OR**, the site is a Small Quantity Generator if the site:

- i) Met all other criteria for a Conditionally Exempt Small Quantity Generator (see below), but
- ii) Accumulated, at any time, more than 1,000 kg (2,200 lbs.) of RCRA hazardous waste.

### c. CESQG: Conditionally Exempt Small Quantity Generator

This site is a CESQG if, **in every month** during 2001, the site did **all** of the following:

- i) Generated no more than 100 kg (220 lbs.) of RCRA hazardous waste in any calendar month; **and**
- ii) Accumulated, at any time, no more than 1,000 kg (2,200 lbs.) of RCRA hazardous waste; **and**

## Notification of Regulated Waste Activity

- iii) Generated, in any calendar month, or accumulated at any time, no more than 1 kg (2.2 lbs.) of acute hazardous waste, **and** no more than 100 kg (220 lbs.) of material from the cleanup of a spill of acute hazardous waste.



**NOTE:** If you generate acutely hazardous wastes listed in 40 CFR 261.31, 261.32 or 261.33(e), please refer to 40 CFR 261.5(e) to determine the circumstances under which you must notify the EPA.

In addition to the above, place an "X" in the following appropriate box(es) to indicate other generator activities occurring **at this site**. (Mark all boxes that apply.)

### d. United States Importer of Hazardous Waste

Place an "X" in the box if you import hazardous waste from a foreign country into the United States. Refer to 40 CFR 262.60 for additional information.

### e. Mixed Waste Generator

Place an "X" in the box if you are a generator of mixed waste (waste that is both hazardous and radioactive). RCRA defines "mixed waste" as waste that contains both hazardous waste and source, special nuclear, or by-product material subject to the Atomic Energy Act (AEA), RCRA section 1004(41), 42 U.S.C. 6903 (63 FR 17414; April 9, 1998).


2. **Transporter of Hazardous Waste:** Place an "X" in the box if you transport hazardous waste within the United States. The Federal regulations for hazardous waste transporters are found in 40 CFR Part 263.
3. **Treater, Storer, or Disposer of Hazardous Waste:** If you treat, store, or dispose of regulated hazardous waste, place an "X" in this box. (Burning hazardous wastes in boilers and industrial furnaces and storing hazardous wastes before recycling them fall into this category as well.) A hazardous waste permit is required for this activity. You are reminded to contact the appropriate agency for your State to request a RCRA Hazardous Waste Part A Permit Application. The Federal regulations for owners or operators of hazardous waste sites are found in 40 CFR Parts 264, 265, 266, and 270.



**NOTE:** If your site is a destination facility for universal wastes in addition to being a treatment, storage, or disposal facility for other RCRA hazardous wastes, mark both this box **and** Box B.2 below.

## Notification of Regulated Waste Activity

- 4. Recycler of Hazardous Waste:** If you recycle regulated hazardous wastes (recyclable materials), place an "X" in this box. The Federal regulations for owners or operators of sites that recycle hazardous waste are found in 40 CFR 261.6. A hazardous waste permit may be required for this activity. You also may be subject to other Federal and State regulations.

	<p><b>NOTE:</b> If your site, in addition to being a recycling site for hazardous waste, is a treater, storer, or disposer of hazardous waste, mark both this box <b>and</b> Box A.3 above. If your site is a destination facility for universal wastes in addition to being a recycling site for other RCRA hazardous wastes, mark both this box <b>and</b> Box B.2 below.</p>
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- 5. Exempt Boiler and/or Industrial Furnace:**

**a.** If you burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in 40 CFR 266.108, place an "X" in the box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.

**b.** If you process hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in 40 CFR 266.100(d), or to recover economically significant amounts of precious metals, as described in 40 CFR 266.100(g), or if you process hazardous wastes in a lead recovery furnace to recover lead, as described in 40 CFR 266.100(h), place an "X" in the box to indicate that you qualify for the Smelting, Melting, and Refining Furnace Exemption.


- 6. Underground Injection Control:** If you generate, treat, store, or dispose of hazardous waste and there is an underground injection well located at your site, place an "X" in the box. The Federal regulations for owners or operators of underground injection wells are found in 40 CFR Part 148.

**B. Universal Waste Activities: Refer to your State-specific requirements and definitions for universal waste.** Refer to 40 CFR 261.9 and 40 CFR Part 273 for the Federal regulations covering universal waste.

- 1. Large Quantity Handler of Universal Waste (LQHUV):** You are an LQHUV if you accumulate a total of 5,000 kg or more of any universal wastes (calculated collectively) at any time. Place an "X" in the appropriate box(es) to indicate the type(s) of universal wastes you generate and/or accumulate at your site. If your State has additional universal wastes, indicate what they are and place an "X" in the corresponding box(es).

## Notification of Regulated Waste Activity

- 2. Destination Facility:** Place an "X" in the box if you treat, dispose of, or recycle universal wastes on site. A hazardous waste permit is required if you treat or dispose of universal wastes; a permit may be required if you recycle universal wastes.

	<b>NOTE:</b> If your site, in addition to being a destination facility for universal wastes, is also a treatment, storage, or disposal facility for RCRA hazardous wastes, mark both this box <b>and</b> Box A.3 above. In addition, if your site recycles RCRA hazardous wastes, mark both this box <b>and</b> Box A.4 above.
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- C. Used Oil Activities:** Mark the appropriate box(es) to indicate which used oil management activities are taking place **at this site**. The Federal regulations for used oil management are found in 40 CFR Part 279.


- 1. Used Oil Transporter:** If you transport used oil and/or own or operate a used oil transfer facility, place an "X" in the appropriate box(es) to indicate this used oil management activity.
- 2. Used Oil Processor/Re-Refiner:** If you process and/or re-refine used oil, place an "X" in the appropriate box(es) to indicate this used oil management activity.
- 3. Off-Specification Used Oil Burner:** If you burn off-specification used oil fuel, place an "X" in the box to indicate this used oil management activity.
- 4. Used Oil Fuel Marketer:** If you market off-specification used oil directly to a burner, place an "X" in Box 4.a. If you are the first to claim the used oil meets the used oil specification established in 40 CFR 279.11, place an "X" in Box 4.b. If either of these boxes is marked, you also must notify (or have previously notified) as a used oil transporter, used oil processor/re-refiner, or off-specification used oil fuel burner, unless you are a used oil generator. (Used oil generators are not required to notify.)

## Notification of Regulated Waste Activity

### Item 11 -- Description of Hazardous Wastes:

You will need to refer to 40 CFR Part 261 to complete this item. Part 261 identifies those solid wastes which the EPA defines as hazardous and regulates under RCRA. If you need help completing this section, please contact the appropriate State personnel.

- A. Federally Regulated Hazardous Wastes:** If you handle hazardous wastes that are described in 40 CFR Part 261, enter the appropriate 4-digit code(s) in the box(es) provided.

	<b>NOTE:</b> If you handle more hazardous wastes than will fit under Item 11.A., please continue listing the hazardous waste codes on an extra sheet. Attach any additional sheets to the Site Identification Form.
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- B. State-Regulated Hazardous Wastes:** If you manage State-regulated hazardous wastes that have a waste code, enter the appropriate code(s) in the box(es) provided.

### Item 12 -- Comments:

Use this section as needed to provide additional information for Items 1 through 11. You may attach additional sheets if necessary.

### Item 13 -- Certification:

This certification must be signed by owner(s), operator(s), or authorized representative(s) of the site. An “authorized representative” is a person responsible for the overall operation of the site (i.e., a plant manager or superintendent, or a person of equal responsibility).

	<b>NOTE:</b> All Site ID Form submissions must include this certification to be complete.
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## Notification of Regulated Waste Activity

### 6. Definitions

The following definitions are included to help you to understand and complete EPA Form 8700-12:

**Act or RCRA** means the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended by the Hazardous and Solid Waste Amendments of 1984, 42 U.S.C. Section 6901 *et seq.*

**Authorized Representative** means the person responsible for the overall operation of the RCRA site or an operational unit (i.e., part of an RCRA site), e.g., superintendent or plant manager, or person of equivalent responsibility.

**Boiler** means an enclosed device using controlled flame combustion and having the following characteristics:

1. The unit has physical provisions for recovering and exporting energy in the form of steam, heated fluids, or heated gases;
2. The unit's combustion chamber and primary energy recovery section(s) are of integral design (i.e., they are physically formed into one manufactured or assembled unit);
3. The unit continuously maintains an energy recovery efficiency of at least 60 percent, calculated in terms of the recovered energy compared with the thermal value of the fuel;
4. The unit exports and utilizes at least 75 percent of the recovered energy, calculated on an annual basis (excluding recovered heat used internally in the same unit, for example, to preheat fuel or combustion air or drive fans or feedwater pumps); or
5. The unit is one which the Regional Administrator has determined, on a case-by-case basis, to be a boiler, after considering the standards in 40 CFR 260.32.

**Disposal** means the discharge, deposit, injection, dumping, spilling, leaking, or placing of any solid waste or hazardous waste into or on any land or water so that such solid waste or hazardous waste or any constituent thereof may enter the environment or be emitted into the air or discharged into any waters, including ground waters.

**EPA Identification (ID) Number** means the number assigned by EPA to each hazardous waste generator, hazardous waste transporter, and treatment, storage, or disposal RCRA site; large quantity handler of universal wastes; used oil transporter, used oil processor/refiner, off-specification used oil fuel burner, and used oil fuel marketer.

**Hazardous Waste** means a hazardous waste as defined in 40 CFR 261.3.

## Notification of Regulated Waste Activity

**Hazardous Waste Generator** means any person, by site, whose act or process produces hazardous waste identified or listed in 40 CFR Part 261.

**Hazardous Waste Storage** means the holding of hazardous waste for a temporary period, at the end of which the hazardous waste is treated, disposed of, or stored elsewhere.

**Hazardous Waste Transporter** means a person engaged in the off-site transportation of hazardous waste by air, rail, highway, or water.

**Hazardous Waste Treatment** means any method, technique, or process, including neutralization, designed to change the physical, chemical, or biological character or composition of any hazardous waste so as to neutralize such hazardous waste, or so as to recover energy or material resources from the hazardous waste, or so as to render such hazardous waste nonhazardous, or less hazardous; safer to transport, store or dispose of; or amenable for recovery, amenable for storage, or reduced in volume. Such term includes any activity or processing designed to change the physical form or composition of hazardous waste so as to render it nonhazardous.

**Industrial Furnace** means any of the following enclosed devices that are integral components of manufacturing processes and that use thermal treatment to accomplish recovery of materials or energy: cement kilns; lime kilns; aggregate kilns; phosphate kilns; coke ovens; blast furnaces; smelting, melting and refining furnaces; titanium dioxide chloride process oxidation reactors; methane reforming furnaces; pulping liquor recovery furnaces; combustion devices used in the recovery of sulfur values from spent sulfuric acid; halogen acid furnaces, as defined under industrial furnace in 40 CFR 260.10; and such other devices as the Administrator may add to this list.

**Large Quantity Handler of Universal Waste** means a universal waste handler (as defined in 40 CFR 273.6) who accumulates 5,000 kilograms or more total of universal waste (batteries, pesticides, or thermostats, collectively) at any time. This designation is retained through the end of the calendar year in which 5,000 kilograms or more of universal wastes are accumulated.

**Municipality** means a city, village, town, borough, county, parish, district, association, Indian tribe or authorized Indian tribal organization, designated and approved management agency under Section 208 of the Clean Water Act, or any other public body created by or under State law and having jurisdiction over disposal of sewage, industrial wastes, or other wastes.

**Off-Specification Used Oil Burner** means an RCRA site where used oil not meeting the specification requirements in 40 CFR 279.11 (off-specification used oil) is burned for energy recovery in devices identified in Section 279.61(a).

## **Notification of Regulated Waste Activity**

**Off-Specification Used Oil Fuel** means used oil fuel that does not meet the specification provided under 40 CFR 279.11.

**On-Specification Used Oil Fuel** means used oil fuel that meets the specification provided under 40 CFR 279.11.

**Operator** means the person responsible for the overall operation of a RCRA site. See **Person**.

**Owner** means a person who owns a RCRA site or part of a site, including the property owner. See **Person**.

**Person** means an individual, trust, firm, joint stock company, Federal Agency, corporation (including a government corporation), partnership, association, State, municipality, commission, political subdivision of a State, or any interstate body.

**RCRA Subtitle C Site (Site)** means the physical plant or location at which one or more of the following regulated waste activities occurs: the generation, transportation, treatment, storage, or disposal of hazardous wastes; recycling of hazardous wastes; the accumulation of 5,000 kg or more of universal wastes; and the transportation (and temporary storage during transportation), processing/re-refining, burning, or marketing of used oil. A site may consist of several treatment, storage, or disposal operational units. A site also may consist of an area undergoing corrective action. (For entities that only transport regulated wastes, the term site refers to the headquarters of that entity's operations.)

**Small Quantity On-Site Burner Exemption** means that persons who burn small quantities of hazardous waste in an on-site boiler or industrial furnace, in accordance with 40 CFR 266.108, are conditionally exempt from regulation for that activity.

**Smelting, Melting, and Refining Furnace Exemption** means that, under 40 CFR 266.100(c), owners or operators of smelting, melting, and refining furnaces that process hazardous wastes solely for metals recovery are conditionally exempt from regulation, except for 40 CFR 266.101 and 266.112, provided they comply with limited requirements set forth in Section 266.100(c). Similarly, 40 CFR 266.100(f) provides that owners or operators of smelting, melting and refining furnaces that process hazardous wastes for the recovery of precious metals are conditionally exempt from regulation, except for 40 CFR 266.112, provided they comply with limited requirements specified in Section 266.100(f).

**Underground Injection Control** means the subsurface emplacement of fluids through a bored, drilled or driven well; or through a dug well, where the depth of the dug well is greater than the largest surface dimension. Underground injection wells are regulated under both the Safe Drinking Water Act and the Resource Conservation and Recovery Act (see 40 CFR Part 148).

## Notification of Regulated Waste Activity

**Used Oil** means any oil that has been refined from crude oil, or any synthetic oil, that has been used, and as a result of such use, is contaminated by physical or chemical impurities.

**Used Oil Fuel Marketer** means any person who conducts either of the following activities:

1. Directs a shipment of off-specification used oil from their RCRA site to an off-specification used oil burner; or
2. First claims that used oil that is to be burned for energy recovery meets the used oil fuel specifications set forth in 40 CFR 279.11.

**Used Oil Management Activities**, for the purposes of EPA Form 8700-12, include used oil transportation; used oil processing and re-refining; burning off-specification used oil fuel; and used oil fuel marketing.

**Used Oil Processing** means chemical or physical operations designed to produce from used oil, or to make used oil more amenable for production of, fuel oils, lubricants, or other used oil-derived products. Processing includes, but is not limited to: blending used oil with virgin petroleum products, blending used oils to meet the fuel specification, filtration, simple distillation, chemical or physical separation, and re-refining.

**Used Oil Processor** means an RCRA site that processes on- or off-specification used oil.

**Used Oil Re-Refiner** means an RCRA site that produces lubricating oils and greases, industrial fuel, asphalt extender, gasoline, and other products from on- or off-specification used oil.

**Used Oil Transfer Facility** means any transportation-related facility, including loading docks, parking areas, storage areas, and other areas where shipments of used oil are held for more than 24 hours during the normal course of transportation and not longer than 35 days. Transfer facilities that store used oil for more than 35 days are subject to regulation under 40 CFR Part 279, Subpart F.

**Used Oil Transporter** means any person who transports used oil, any person who collects used oil from more than one generator and transports the collected oil, and owners and operators of used oil transfer facilities. Used oil transporters may consolidate or aggregate loads of used oil for purposes of transportation but, with the following exception, may not process used oil. Used oil transporters may conduct incidental processing operations that occur in the normal course of used oil transportation (e.g., settling and water separation), but that are not designed to produce (or make more amenable for production of) used oil-derived products or used oil fuel.

## 7. EPA Hazardous Waste Numbers for Waste Streams Commonly Generated by Small Quantity Generators

EPA recognizes that generators of small quantities of hazardous waste, many of which are small businesses, may not be familiar with the manner in which hazardous waste materials are identified in the Code of Federal Regulations. In order to aid small quantity generators in determining the EPA Hazardous Waste Numbers for their hazardous wastes that are needed to complete EPA Form 8700-12, two appendices are enclosed.

Appendix 1 lists 18 general industry categories that contain small quantity generators. For each of these categories, commonly generated hazardous wastes are identified. Appendix 2 lists EPA Hazardous Waste Numbers for each hazardous waste stream identified in Appendix 1.

To use these appendices:

1. Locate your industry in Appendix 1 to identify the hazardous waste streams common to your activities.
2. Find each of your hazardous waste streams in Appendix 2, and review the more detailed descriptions of typical hazardous wastes to determine which hazardous waste streams actually result from your activities.
3. If you determine that a hazardous waste stream does apply to you, report the 4-digit EPA Hazardous Waste Number in Item 11 of EPA Form 8700-12.

The industries and hazardous waste streams described here do not provide a comprehensive list but rather serve as a guide to potential small quantity generators in determining which of their solid wastes, if any, are hazardous. Except for the pesticide category, this insert does not include EPA Hazardous Waste Numbers for commercial chemical products that are hazardous when discarded unused. These chemicals and their EPA Hazardous Waste Numbers are listed in 40 CFR 261.33.

If the specific Hazardous Waste Number that should be applied to your hazardous waste stream is unclear, please refer to 40 CFR Part 261. *Copies of Part 261 and other EPA regulations in 40 CFR are available at most libraries and on EPA's Web Site at: [www.epa.gov/docs/epacfr40/chapt-I.info/subch-I/](http://www.epa.gov/docs/epacfr40/chapt-I.info/subch-I/).*

In those cases where more than one Hazardous Waste Number is applicable, all should be used. If you have any questions, or if you are unable to determine the proper EPA Hazardous Waste Numbers for your hazardous wastes, contact your State hazardous waste management agency as listed in Section 4 of this booklet, or the RCRA, Superfund, and EPCRA Call Center at 1-800-424-9346 (or in the Washington, D.C. area at (703) 412-9810).

## Appendix 1

### Typical Hazardous Waste Streams Produced by Small Quantity Generators

#### LABORATORIES

Acids/Bases, Heavy Metals/Inorganics,  
Ignitable Wastes, Reactives, Solvents

#### PRINTING AND ALLIED INDUSTRIES

Acids/Bases, Heavy Metals/Inorganics,  
Ink Sludges, Spent Plating Wastes, Solvents

#### PESTICIDE END USERS AND APPLICATION

Heavy Metals/Inorganics, Services, Pesticides,  
Solvents

#### CONSTRUCTION

Acids/Bases, Ignitable Wastes, Solvents

#### EQUIPMENT REPAIR

Acids/Bases, Ignitable Wastes,  
Lead Acid Batteries, Solvents

#### FURNITURE/WOOD

#### MANUFACTURING & REFINISHING

Ignitable Wastes, Solvents

#### OTHER MANUFACTURING (textiles, plastics, leather)

Heavy Metals/Inorganics, Solvents

#### LAUNDRIES AND DRY CLEANERS

Dry Cleaning Filtration Residues,  
Solvents

#### EDUCATIONAL AND VOCATIONAL SHOPS

Acids/Bases, Ignitable Wastes, Pesticides,  
Reactives, Solvents

#### BUILDING CLEANING AND MAINTENANCE

Acids/Bases, Solvents

#### VEHICLE MAINTENANCE

Acids/Bases, Heavy Metals/Inorganics,  
Ignitable Wastes, Lead Acid Batteries,  
Solvents

#### WOOD PRESERVING

Preserving Agents

#### MOTOR FREIGHT TERMINALS AND RAILROAD

Acids/Bases, Transportation, Heavy  
Metals/Inorganics, Ignitable Wastes,  
Lead Acid Batteries, Solvents

#### FUNERAL SERVICES

Solvents (formaldehyde)

#### METAL MANUFACTURING

Acids/Bases, Cyanide Wastes, Heavy  
Metals/Inorganics, Ignitable Wastes,  
Reactives, Solvents, Spent Plating Wastes

#### CHEMICAL MANUFACTURERS

Acids/Bases, Cyanide Wastes, Heavy  
Metals/Inorganics, Ignitable Wastes,  
Reactives, Solvents

#### CLEANING AGENTS AND COSMETICS

Acids/Bases, Heavy Metals/Inorganics,  
Ignitable Wastes, Pesticides, Solvents

#### FORMULATORS

Acids/Bases, Cyanide Wastes, Heavy  
Metals/Inorganics, Ignitable Wastes,  
Pesticides, Reactives, Solvents

## Notification of Regulated Waste Activity

### Appendix 2 Typical Hazardous Waste Streams and EPA Hazardous Waste Numbers

#### ACIDS/BASES:

Acids, bases or mixtures having a pH less than or equal to 2 or greater than or equal to 12.5, or liquids that corrode steel at a rate greater than 0.25 inches per year, are considered to be corrosive (for a complete description of corrosive wastes, see 40 CFR 261.22, Characteristic of Corrosivity). All corrosive materials and solutions have the EPA Hazardous Waste Number D002. The following are some examples of the more commonly used corrosives:

Examples of Corrosive Waste Streams	
Acetic Acid	Oleum
Ammonium Hydroxide	Perchloric Acid
Chromic Acid	Phosphoric Acid
Hydrobromic Acid	Potassium Hydroxide
Hydrochloric Acid	Sodium Hydroxide
Hydrofluoric Acid	Sulfuric Acid
Nitric Acid	

#### DRY CLEANING FILTRATION RESIDUES:

Cooked powder residue (perchloroethylene plants only), still residues and spent cartridge filters containing perchloroethylene or valclene are hazardous and have an EPA Hazardous Waste Number of F002. Still residues containing petroleum solvents with a flash point less than 140F are also considered hazardous, and have an EPA Hazardous Waste Number of D001.

#### HEAVY METALS/INORGANICS:

Heavy Metals and other inorganic waste materials exhibit the characteristic of TCLP Toxicity and are considered hazardous if the extract from a representative sample of the waste has any of the specific constituent concentrations as shown in 40 CFR 261.24, Table 1. This may include dusts, solutions, wastewater treatment sludges, paint wastes, waste inks, and other such materials which contain heavy metals/inorganics (note that wastewater treatment sludges from electroplating operations containing nickel and cyanide are identified as F006). The following are TCLP Toxic:

Waste Stream	EPA Hazardous Waste Number
Arsenic	D004
Barium	D005
Cadmium	D006
Chromium	D007
Lead	D008
Mercury	D009
Selenium	D010
Silver	D011

#### IGNITABLE WASTES:

Ignitable wastes include any flammable liquids, non-liquids, and contained gases that have a flashpoint less than 140F (for a complete description of ignitable wastes, see 40 CFR 261.21, Characteristic of Ignitability). Examples

## Notification of Regulated Waste Activity

are spent solvents (see also solvents), solvent still bottoms, ignitable paint wastes (paint removers, brush cleaners and stripping agents), epoxy resins and adhesives (epoxies, rubber cements and marine glues), and waste inks containing flammable solvents. Unless otherwise specified, all ignitable wastes have an EPA Hazardous Waste Number of D001.

Some commonly used ignitable compounds are:

Waste Stream	EPA Hazardous Waste Number
Acetone	F003
Benzene	D001
n-Butyl Alcohol	F003
Chlorobenzene	F002
Cyclohexanone	F003
Ethyl Acetate	F003
Ethylbenzene	F003
Ethyl Ether	F003
Ethylene Dichloride	D001
Methanol	F003
Methyl Isobutyl Ketone	F003
Petroleum Distillates	D001
Xylene	F003

### INK SLUDGES CONTAINING CHROMIUM AND LEAD:

This includes solvent washes and sludges, caustic washes and sludges, or water washes and sludges from cleaning tubs and equipment used in the formulation of ink from pigments, driers, soaps, and stabilizers containing chromium and lead. All ink sludges have an EPA Hazardous Waste Number of K086.

### LEAD ACID BATTERIES:

Used lead acid batteries should be reported on the notification form only if they are not recycled. Used lead acid batteries that are recycled do not need to be counted in determining the quantity of waste that you generate per month, nor do they require a hazardous waste manifest when shipped off your premises. (Note: Special requirements do apply if you recycle your batteries on your own premises -- see 40 CFR 266.80.)

Waste Stream	EPA Hazardous Waste Number
Lead Dross	D008
Spent Acids	D002
Lead Acid Batteries	D008, D002

### ORGANIC WASTES:

See 40 CFR 261.24, Table 1 - Maximum Concentration of Contaminants for the Toxicity Characteristic, for a list of constituents and regulatory levels.

## Notification of Regulated Waste Activity

### PESTICIDES:

Pesticides, pesticide residues, washing and rinsing solutions and dips which contain constituent concentrations at or above Toxicity Characteristic regulatory levels (see 40 CFR 261.24) are hazardous waste. Pesticides that have an oral LD50 toxicity (rat) < 50 mg/kg, inhalation LC50 toxicity (rat) < 2 mg/L or a dermal LD 50 toxicity (rabbit) < 200 mg/kg, are hazardous materials. The following pesticides would be hazardous waste if they are technical grade, unused and disposed. For a more complete listing, see 40 CFR 261.32-33 for specific listed pesticides, discarded commercial chemical products, and other wastes, wastewaters, sludges, and by-products from pesticide production.

(Note that while many of these pesticides are no longer in common use, they are included here for those cases where they may be found in storage.)

Waste Stream	EPA Hazardous Waste Number
Aldicarb	P070
Aldrin	P004
Amitrole	U011
Arsenic Pentoxide	P011
Arsenic Trioxide	P012
Cacodylic Acid	U136
Carbamic Acid, Methylnitroso-Ethyl Ester	U178
Chlordane	U036
Copper Cyanides	P029
1,2-Dibromo-3-Chloropropane	U066
1,2-Dichloropropane	U083
1,3-Dichloropropene	U084
2,4-Dichlorophenoxy Acetic Acid	U240
DDT	U061
Dieldrin	P037
Dimethoate	P044
Dimethylcarbamoyl Chloride	U097
Dinitroresol	P047
Dinoseb	P020
Disodium Monomomethane arsonate	D004
Disulfoton	P039
Endosulfan	P050
Endrin	P051
Ethylmercuric Chloride	D009
Famphur	P097
Nephachlor	P059
Hexachlorobenzene	U127
Kepon	U142
Lindane	U129
2-Methoxy Mercuric Chloride	D009
Methoxychlor	D014
Methyl Parathion	P071
Monosodium Methanearsonate	D004
Nicotine	P075
Parathion	P089
Pentachloronitrobenzene	U185
Pentachlorophenol	U242
Phenylmercuric Acetate	D009
Phorate	P094

## Notification of Regulated Waste Activity

Waste Stream	EPA Hazardous Waste Number
Strychnine	
2,4,5-Trichlorophenoxy Acetic Acid	P108
2-(2,4,5-Trichlorophenoxy)-Propionic Acid	U232
Thallium Sulfate	U233
Thiram	P115
Toxaphene	U244
Warfarin	P123
	U248

### SOLVENTS:

Spent solvents, solvent still bottoms or mixtures containing solvents are often hazardous. This includes solvents used in degreasing and paint-brush cleaning, and distillation residues from reclamation. The following are some commonly used hazardous solvents (see also Ignitable Wastes for other hazardous solvents, and 40 CFR 261.31 for most listed hazardous waste solvents):

Waste Stream	EPA Hazardous Waste Number
Benzene	D001
Carbon Disulfide	F005
Carbon Tetrachloride	F001
Chlorobenzene	F002
Cresols	F004
Cresylic Acid	F004
O-Dichlorobenzene	F002
Ethanol	D001
Ethylene Dichloride	D001
Isobutanol	F005
Isopropanol	D001
Kerosene	D001
Methyl Ethyl Ketone	F005
Methylene Chloride	F001 (Sludges), F002 (Still Bottoms)
Naphtha	D001
Nitrobenzene	F004
Petroleum Solvents (Flash-point less than 140F)	D001
Pyridine	F005
1, 1, 1-Trichloroethane	F001 (Sludges), F002 (Still Bottoms)
Tetrachloroethylene	F001 (Sludges), F002 (Still Bottoms)
Toluene	F005
Trichloroethylene	F001 (Sludges), F002 (Still Bottoms)
Trichlorofluoromethane	F002
Trichlorotrifluoroethane	F002
White Spirits	D001

## Notification of Regulated Waste Activity

### REACTIVES:

Reactive wastes include reactive materials or mixtures which are unstable, react violently with or form explosive mixtures with water, generate toxic gases or vapors when mixed with water (or when exposed to pH conditions between 2 and 12.5 in the case of cyanide- or sulfide-bearing wastes), or are capable of detonation or explosive reaction when irritated or heated (for a complete description of reactive wastes, see 40 CFR 261.23, Characteristic of Reactivity). Unless otherwise specified, all reactive wastes have an EPA Hazardous Waste Number of D003. The following materials are commonly considered to be reactive:

Waste Stream	EPA Hazardous Waste Number
Acetyl Chloride	D003
Chromic Acid	D003
Cyanides	D003
Organic Peroxides	D003
Perchlorates	D003
Permanganates	D003
Hypochlorites	D003
Sulfides	D003

### SPENT PLATING AND CYANIDE WASTES:

Spent plating wastes contain cleaning solutions and plating solutions with caustics, solvents, heavy metals and cyanides. Cyanide wastes may also be generated from heat treatment operations, pigment production and manufacturing of anti-caking agents. Plating wastes are generally Hazardous Waste Numbers F006-F009. Heat treatment wastes are generally Hazardous Waste Numbers F010-F012. See 40 CFR 261.31 for a more complete description of plating wastes.

### WOOD PRESERVING AGENTS:

Compounds or mixtures used in wood preserving, including the wastewater treatment sludge from wastewater treatment operations, are considered hazardous wastes. Bottom sediment sludges from the treatment of wastewater from wood preserving processes that use creosote or pentachlorophenol are hazardous, and have an EPA Hazardous Waste Number of K001. In addition, wastewaters, process residuals, preservative drippage, and spent formulations from certain wood preserving processes are also hazardous wastes and carry EPA Hazardous Waste Numbers F032, F034 or F035, depending on the contaminants they contain. Unless otherwise indicated, specific wood preserving components are as follows:

Waste Stream	EPA Hazardous Waste Number(s)
Chromated Copper Arsenate	D004, F035
Creosote	K001, F034
Pentachlorophenol	K001, F032

**RCRA Subtitle C Site Identification Form**

**Read all instructions before completing the form.**

**Notification of Regulated Waste Activity**

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EPA ID No. 

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**10. Type of Regulated Waste Activity (Mark the appropriate boxes for activities that apply to your site. See instructions on pages 26 to 30)**

**A. Hazardous Waste Activities**

**1. Generator of Hazardous Waste**

(Choose only one of the following three categories.)

- a. LQG: Greater than 1,000 kg/mo (2,200 lbs./mo.) of non-acute hazardous waste; or
- b. SQG: 100 to 1,000 kg/mo (220 - 2,200 lbs./mo.) of non-acute hazardous waste; or
- c. CESQG: Less than 100 kg/mo (220 lbs./mo.) of non-acute hazardous waste

In addition, indicate other generator activities. (Mark all that apply)

- d. United States Importer of Hazardous Waste
- e. Mixed Waste (hazardous and radioactive) Generator

For Items 2 through 6, mark all that apply.

- 2. Transporter of Hazardous Waste**
- 3. Treater, Storer, or Disposer of Hazardous Waste (at your site)** Note: A hazardous waste permit is required for this activity.
- 4. Recycler of Hazardous Waste (at your site)** Note: A hazardous waste permit may be required for this activity.
- 5. Exempt Boiler and/or Industrial Furnace**
  - a. Small Quantity On-site Burner Exemption
  - b. Smelting, Melting, and Refining Furnace Exemption
- 6. Underground Injection Control**

**B. Universal Waste Activities**

**1. Large Quantity Handler of Universal Waste (accumulate 5,000 kg or more) [refer to your State regulations to determine what is regulated]. Indicate types of universal waste generated and/or accumulated at your site. (Mark all boxes that apply):**

	<u>Generate</u>	<u>Accumulate</u>
a. Batteries	<input type="checkbox"/>	<input type="checkbox"/>
b. Pesticides	<input type="checkbox"/>	<input type="checkbox"/>
c. Thermostats	<input type="checkbox"/>	<input type="checkbox"/>
d. Lamps	<input type="checkbox"/>	<input type="checkbox"/>
e. Other (specify) _____	<input type="checkbox"/>	<input type="checkbox"/>
f. Other (specify) _____	<input type="checkbox"/>	<input type="checkbox"/>
g. Other (specify) _____	<input type="checkbox"/>	<input type="checkbox"/>

- 2. Destination Facility for Universal Waste**  
Note: A hazardous waste permit may be required for this activity.

**C. Used Oil Activities (Mark all boxes that apply.)**

- 1. Used Oil Transporter - Indicate Type(s) of Activity(ies)**
  - a. Transporter
  - b. Transfer Facility
- 2. Used Oil Processor and/or Re-refiner - Indicate Type(s) of Activity(ies)**
  - a. Processor
  - b. Re-refiner
- 3. Off-Specification Used Oil Burner**
- 4. Used Oil Fuel Marketer - Indicate Type(s) of Activity(ies)**
  - a. Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burner
  - b. Marketer Who First Claims the Used Oil Meets the Specifications

**11. Description of Hazardous Wastes (See instructions on page 31)**

**A. Waste Codes for Federally Regulated Hazardous Wastes.** Please list the waste codes of the Federal hazardous wastes handled at your site. List them in the order they are presented in the regulations (e.g., D001, D003, F007, U112). Use an additional page if more spaces are needed.